Flow Chart for Undergraduate IRB Process

**UNDERGRADUATE STUDENT**

- Begin
  - Take Research Methods Course
  - Take NIH Training and record certificate number.
  - Brainstorm research question, methods, methodologies, and participants. Discuss and document 20 Questions for Research Design.

**SUPERVISING FACULTY**

- Research involves living systems?
  - Yes → Draft IRB Proposal
  - No → Fill out exemption checklist

- Review exemption checklist
  - Is research exempt?
    - No → Review IRB Proposal and provide feedback.
    - Yes → Approve

- Revise proposal (review and revision cycle may be repeated)

- File with Academic Operations

**END**